

Once you track your tasks for a week, you can look at the totals and ask yourself:

- Where do I spend too much time?
- Where do I need to spend more time?
- What tasks can be calculated?
- Are there tasks missing that should be included?



Pi Luna

As an artist, business coach, computer tutor, former math teacher, and award-winning author, Pi integrates creativity with logic to help make learning fun and easy. She helps small business owners learn the tech skills they need to do well in our rapidly changing economy. You can work with her individually over zoom, take one of her online classes, or read one of her educational books.



UpSpring Associates (www.upspringassociates.com) is a New Mexico based 'B Corp'. We are a network of consultants collaborating with entrepreneurs to leverage the power of the marketplace for betterment - for business to 'do well by doing good.' We work with founders and their team to move an idea to reality, create the materials needed to describe the company, and enable the company to attract the capital it needs to advance. We have been recognized as a 'Best for the World Small Business' for the last five years.